

# Application for Authentication or Apostille Certifying Documents for Foreign Use

Secretary of State Index Department



WALK IN

MAIL IN

TN# \_\_\_\_\_

17 N. State Street Ste. 1010, Chicago, IL 60602

312-814-8218 • 312-793-3959

www.ilsos.gov

<p>Date Stamp For office use only.</p>	
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Time In _____	For Office Use Only
Time Out _____	\$ _____ Submitted
	( )CA ( )CK ( )MO ( )CC
No.# _____	

Prior to submitting documents to be certified for foreign use, please ensure they have been notarized by an Illinois Notary Public or certified by the proper official.

- **Birth Certificates, Death Certificates, Marriage Certificates** – Must be certified by the County Clerk or local registrar where the birth, death, or marriage occurred.
- **Divorce Decree** – Must be certified by the Circuit Clerk of the Court that filed the decree.
- **Diplomas and Transcripts** – Must contain an original signature of a school official and be notarized by an Illinois Notary Public. (Include a statement of acknowledgment.)

**FEE:** \$2 per document payable to the Secretary of State.

Customer Name (please print): \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Country or Countries you need the documents(s) certified for: \_\_\_\_\_

#	TYPE	AMOUNT
	AP	
	CA	
	CI	
	CL	
	<b>TOTALS</b>	

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PLEASE DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY

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