



## REQUEST FOR APOSTILLE AUTHENTICATION

State Form 56720 (R3 / 4-25)

**Diego Morales**  
**SECRETARY OF STATE**  
**BUSINESS SERVICES DIVISION**  
302 W Washington Street, Room E-018  
Indianapolis, IN 46204  
Telephone: 317-234-9768  
Email: [INBiz@sos.in.gov](mailto:INBiz@sos.in.gov)  
[sos.in.gov](http://sos.in.gov)

- INSTRUCTIONS:**
1. ALL SECTIONS MUST BE COMPLETED.
  2. PAY NONREFUNDABLE FILING FEE:  
Make check or money order payable to "Secretary of State"  
\$2.00 per Apostille Authentication, unless listed below.

**Indiana Code 33-42-15-1**  
**33-42-15-2**

*Documents exempt from filing fee:*

- Indiana Birth and Death Certificates
- Adoption documents
- Student Transcripts and Diplomas
- Documents prepared by the Secretary of State

### REQUEST DETAILS

Date of request (month, day, year)	Destination country (for which country are the documents being apostilled?)	Number of documents
Type of document(s)		

### REQUESTOR INFORMATION

Name of requestor			
Return address (Number and Street)	City	State	Zip
Phone number	Email		

### DOCUMENT RETURN AND PROCESSING INFORMATION

Please include a self-addressed stamped envelope for document return. If no envelope or shipping label is provided, your documents will be turned via regular mail to the United States address listed above. You must include a pre-paid return envelope for any international returns. For time-sensitive documents, we strongly recommend using expedited shipping with a pre-paid return label as our office cannot provide expedited shipping.

For more information, please visit our website at [in.gov/sos/business/apostilleauthentication](http://in.gov/sos/business/apostilleauthentication)

### FEDERAL DOCUMENTS

**DO NOT** send the following document types. The following documents must be sent to the U.S. State Department for Apostille Authentication.

**Federal documents, including:**

- FBI Background checks
- Documents related to citizenship
- Documents issued under seal of federal court

**Originals or photocopies of documents from:**

- Department of Justice
- Department of Treasury
- Department of Homeland Security

- Department of Health and Human Services
- US Patent and Trademark

### REQUEST CHECKLIST

- |   |   |
|---|---|
| <input type="checkbox"/> Completed State Form 56720, Request for Apostille Authentication | <input type="checkbox"/> Fee of \$2.00 per Apostille Authentication (if applicable) |
| <input type="checkbox"/> Documents needing Apostille Authentication                       | <input type="checkbox"/> Prepaid return envelope                                    |

**Apostille Authentications are not valid for use within the United States, its territories, or its possessions.**