



Apostille Request Form

This document can be made available in alternate formats to qualifying individuals with disabilities.

1. Contact and Mailing Information:

FOR OFFICE USE ONLY

Name
Street Address
City, State, Zip
Phone Number
Email

2. Country: Place where you are sending the documents. If more than one country, please include a separate request form per country.

3. Fees: Payable to the Department of Financial Institutions

You may pay by check, money order or online by credit card at [Online Filings](#)

Standard Service: \$10 per certificate.

(Up to 7 business days processing time, not including mail time.)

Certificates _____ X \$10.00 = _____

Expedited Service: ☐ Add additional \$25 per certificate = _____

(Up to 2 business days processing time, not including mail time.)

Total Amount Due = _____

Mail Request to:

Apostille Section
WI Department of Financial Institutions
PO Box 7838
Madison WI 53707-7838

Physical Address: (use this address for courier services)

Apostille Section
Division of Corporate & Consumer Services
WI Department of Financial Institutions
4822 Madison Yards Way, North Tower
Madison WI 53705

Phone: 608-266-8915

Email: DFIApostille@dfi.wisconsin.gov TTY:
711

Web: dfi.wi.gov

4. Return of documents: Select the delivery option.

_____ Self-Addressed Stamped Envelope Included

_____ High Priority: Include a prepaid courier label (UPS or FedEx)

_____ Pick up documents at DFI Offices in Madison WI

You are hereby informed that the information you provide on the application may be considered a public record available for public inspection.