

STATE OF MINNESOTA SECRETARY OF STATE

Apostille Authentication Request Form

The Minnesota Secretary of State provides authentication of the signature of a state public official or Minnesota Notary Public on documents to be used outside the United States of America. **Apostille certificates are \$5.00 each.**

Name:	Phone Number:	
Company Name (if applicable):		
Address:		
City:	State:	Zip:
Email:		
Please debit my Secretary of State client account nur (if you do not have an account with our office, leave it blank) Total Payment Enclosed: \$		_
Number of documents to be authenticated:		
To reduce the chances of your submission being rejected, check these common problems with authentications: • Improper Notarization • No Certificate (see MN Statutue 358.66 for examples of certificates) • Non-valid Notary Commission (including mismatched stamps) • Private Document Not Notarized • Insufficient Fee or Fee Not Enclosed • Original Document Originated Outside of Minnesota • No Original Signature on Document	*Special Instructions:	
Return Mail Address: Mail authentication orders are mailed noted in the special instructions above. If there is no address address on the check or money order that we received. You n label with any additional services (like tracking) from a delive	on the form, the authentica nay include a self-addressed	tion will be mailed to the I stamped envelope or pre-paid
If you have any questions please contact us at (651) 296-2803 or You can also email your authentication questions to apostille.oss(hours of 9:00am to 4:00pm.
Make Payable to MN Secretary of Sta	ate and Mail your request to):
SECRETARY OF S FIRST NATIONAL BANK 332 MINNESOTA STREET	K BUILDING	
SAINT PAUL, MN		
FOR OFFICE USE ONLY: PROCESSED	REJECTED T	OTAL FEE: